



APPLICATION FOR RESIDENCY

Date: _____

Apartment # _____

Personal Information:

_____ **Responsible Resident** _____ **Guarantor** [] **Primary Applicant**

First Name _____ Middle Initial _____ Last Name _____
Surname (Jr., Sr., etc.) _____ Marital Status (optional) _____
Social Security Number (Visa # if no SSN) _____ Date of Birth _____
If no SSN, are you in the U.S. on a Visa? _____ Yes _____ No Former Last Name (maiden, married) _____
Driver's License No. _____ Driver's License State _____
Mother's maiden name or password (for lockout purposes) _____

Occupant Information: (persons under 18 years of age)

[] same as Primary Applicant

Name _____ Date of Birth _____ Relationship _____
Name _____ Date of Birth _____ Relationship _____
Name _____ Date of Birth _____ Relationship _____
Name _____ Date of Birth _____ Relationship _____

Residence Information:

[] same as Primary Applicant

Current Street Address _____ Suite or Apt. _____
City _____ State _____ Zip Code _____
Country _____ Phone (____) _____ Email Address _____
Type (circle one) Rent Own Other _____ Cell Phone (____) _____
Business Phone (____) _____ Length of Residency _____
Name of Apartment Community or Mortgage Co. _____
Contact Name _____ Contact Phone _____
Monthly Payment _____ Reason For Moving _____
Previous Street Address _____ Suite or Apt. _____
City _____ State _____ Zip Code _____
Country _____ Phone (____) _____ Length of Residency _____
Name of Apartment Community or Mortgage Co. _____ Type (circle one) Rent Own Other _____
Contact Name _____ Contact Phone _____
Monthly Payment _____ Reason For Moving _____
Have you ever been evicted or asked to move out? _____ Yes _____ No If yes, Explain: _____
Have you previously filed or are you currently filing for bankruptcy? _____ Yes _____ No If Yes, When? _____

Employment Information/Additional Income:

Current Employer (as of move-in date) _____ Position _____
Industry _____ Monthly Salary _____
Street Address _____ Work Phone _____
City _____ State _____ Zip Code _____
Name of Supervisor _____ Phone _____ Length of Employment _____
Previous Employer _____ Position _____
Industry _____ Monthly Salary _____
Street Address _____ Work Phone _____
City _____ State _____ Zip Code _____
Name of Supervisor _____ Phone _____ Length of Employment _____
If there are other sources of income you would like us to consider, please list source and income amount. Sources of Additional Income _____
Amount of Additional Annual Income (\$) _____

Emergency Information:

First Name _____ Middle Initial _____ Last Name _____
Current Street Address _____ Suite or Apt. _____
City _____ State _____ Zip Code _____
Relationship _____ Phone (____) _____ Allow Key Access _____ Yes _____ No

Vehicle Information:

[] same as primary applicant

Your Vehicle Make/Model _____ Year _____ Color _____ License Plate No. _____ State _____
Second Vehicle Make/Model _____ Year _____ Color _____ License Plate No. _____ State _____
Other Vehicles: _____

Pet Information:

[] same as primary applicant

Do You Own Any Pets? _____ Yes _____ No Do You Have Any Service Animals? _____ Yes _____ No
If Yes, How Many? _____ Type _____ Breed _____ Color _____ Weight _____ Name _____ Age _____

Conviction Information:

Have You Ever Been Convicted of, or Pleaded Guilty or "No Contest" to, a Misdemeanor or Felony Involving Sexual Misconduct?
_____ Yes _____ No If yes, When _____ What State _____ Explain: _____

In connection with this Application for apartment home no. _____ located at _____
 _____ (the "Apartment Home"), the undersigned ("you" or "your") hereby deposits with CG Operating Company, LLC ("we", "us", or "our") the sum of \$_____ (the "Deposit"), plus the sum of \$_____ (the "Application Fee"). We will apply the Deposit in accordance with the provisions set forth below. The Application Fee is a non-refundable application fee for processing this Application and will not be refunded to you. Upon receipt of this Application, the Deposit and the Application Fee, we will set aside and reserve the Apartment Home for you.

By submitting this Application, you agree to enter into a ("lease") for the Apartment Home under the terms specified in this Application. We may require you to sign the Lease concurrently with your submission of this Application.

If, for any reason, we decline this Application, then we will refund the Deposit to you in full. If we approve this Application, we will ask that you execute the Lease (if you have not already done so). Upon your execution of the Lease, we will apply a portion of the Deposit to the Security Deposit and the remainder of the Deposit, if any, to the Common Area Amenities [Charge/Rent] that is due upon the execution of the Lease. If, however, you decide prior to executing the Lease that, notwithstanding this Application, and our approval, you no longer wish to proceed with the Lease, you must so notify us in writing (the "Termination Notice"). To be effective, the Termination Notice must be delivered by you during regular business hours to one of our representatives at the leasing office where the Apartment Home is located. Concurrently with your delivery of the Termination Notice to us, in consideration for our having held the Apartment Home off the market and reserved the Apartment Home for you, you agree to pay to us a "Reservation Fee" in an amount equal to the product of (i) the number of days from the date of this Application until we received the Termination Notice; multiplied by (ii) the base rent that would have been payable by you under the Lease for the Apartment Home (calculated on a per diem basis). After our receipt of the Termination Notice, we will refund the Deposit to you in accordance with our customary practice, less the full amount of the Reservation Fee, unless you have previously paid the Reservation Fee to us, in which case no deductions from the Deposit will be made.

In all events, if you have not executed and returned the Lease to us within ten (10) days after this Application is signed by you, we will assume that you are not interested in proceeding, the Apartment Home will no longer be reserved for you, and we will refund the Deposit to you, less the full amount of the Reservation Fee.

By accepting the Deposit and the Application Fee from you, we are not obligated to approve this Application or rent the Apartment Home to you. Our approval of this Application is contingent upon our receipt of a satisfactory report of your rental history, credit history and other information that we deem necessary.

By signing this Application, you certify that all persons over eighteen years of age who will be occupying the Apartment Home have completed and provided to us a separate Application for Residency, and that each such occupant of the Apartment Home will sign the Lease at the time required by us.

You authorize us, through our designated agent or employees, to obtain and verify all credit information for the purpose of determining whether or not to lease the Apartment Home to you. You understand that should you enter into the Lease for the Apartment Home, we and our designated agents and employees will have a continuing right to review your credit information, rental application, payment history and occupancy history for account review purposes and for improving application methods.

By signing this Application, you certify that all information contained in this Application is true, correct and complete.

_____/_____/_____
 Signature of Applicant Date

FOR OFFICE USE ONLY:

<u>Summary Of Monthly Rent/Charges:</u>	<u>Summary Of Non-Recurring Rent/Charges:</u>
Base Rent _____	Common Area/Amenities (Rent/Charge) _____
Pet Rent/Charge _____	Non-Refundable Pet Fee _____
Parking Rent/Charge _____	<u>Summary Of Deposits:</u>
Storage Rent/Charge _____	Security Deposit _____
Appliance Rent/Charge _____	Pet Deposit _____
CAH Rent/Charge _____	
Trash Removal _____	<u>Term:</u>
Other _____	Lease Begin Date _____
Total Rent/Charges _____	Lease End Date _____
First Month Proration _____	Move-In Date _____
Applicant Cancellation Reason _____	Cancellation Date _____
Approved/Declined By _____	Approval/Declined Date _____

